



**FAITH COMMUNITY HEALTH SYSTEM  
JACKSBORO, TEXAS  
JOB DESCRIPTION**

**JOB TITLE:** County Jail LVN

**REPORTS TO:** County Jail Supervisor and Nurse Practitioner

**SUMMARY:**

Assists the County Jail staff in providing maximum patient care, assessment, planning, implantation and evaluation of each assigned patient. Under supervision of the County Jail Nurse Practitioner, gives direct and indirect patient care as assigned. OSHA Blood borne Pathogens Class 1.

**ESSENTIAL FUNCIONS**

- Have working knowledge of County Jail functions and medical expectations
- Daily dispense medications to inmates
- Give and read TB tests to inmates
- Provide excellent communication to County Jail Nurse Practitioner
- Ability to manage time
- Knowledge of appropriate triage procedures
- Order patient prescriptions and refills in a timely manner
- Obtain patient vital signs
- Ability to prepare specimen for pathology if needed
- Ability to administer medicines as directed
- Effective oral and written communication skills
- Maintain records and provide medical documentation to the State on County Jail inmates
- Maintains privacy and confidentiality of all appropriate information

**PROFESSIONAL REQUIREMENTS**

- Adhere to dress code, appearance is neat and clean.
- Complete annual education requirements.
- Maintain patient confidentiality at all times.
- Report to work on time and as scheduled.
- Wear identification while on duty.
- Maintain regulatory requirements, including all state, federal and local regulations.
- Represent the organizational policies and standards regarding ethical business practices.
- Communicate the mission, ethics and goals of the organization.
- Participate in performance improvement and continuous quality improvement activities.
- Attend regular staff meetings and in-service as needed

**KNOWLEDGE, SKILLS and ABILITIES**

- Excellent written, verbal and listening communication abilities.
- Willingness to establish effective working relationships with internal and external customers.
- Ability to manage conflict, stress and multiple simultaneous work demands in an effective, professional manner.
- Ability to work independently, while collaborating with other team members.
- Ability and willingness to self-motivate, prioritize, and be willing to change processes to improve effectiveness and efficiencies. Adapts to changing patient or organizational priorities.
- Ability to make independent decision in accordance with established policies and procedures. Decisions and problem solving require a combination of analysis, evaluation, and interpretive thinking.
- Computer literacy, including but not limited to, data entry, retrieval, and report generation.
- Must not have any restrictions for physical work for which reasonable accommodation cannot be made.

### **QUALIFICATIONS**

- High School diploma or equivalent.
- Previous jail experience preferred, not required
- Licensed Vocational Nurse currently licensed by the State of Texas required
- Current BCLS certification.
- One year prior work experience.

### **PHYSICAL REQUIREMENTS**

- Full range of body motion including handling and lifting patients.
- Exposure to blood and body fluids, communicable diseases, repetitive motions.
- Manual and finger dexterity.
- Hand and eye coordination.
- Extended periods of standing, walking, stooping, twisting, and reaching.
- Lifting and carrying items weighing up to 50 pounds.
- Corrected vision and hearing to within normal range.