

FAITH COMMUNITY HEALTH SYSTEM

Jacksboro, Texas

Paramedic

JOB DESCRIPTION

REPORTS TO: EMS Manager

SUPERVISES: None

FLSA CLASSIFICATION: Non-exempt

SUMMARY:

Immediate response to both emergent and non-emergent calls for assistance. Delivers high quality care in a professional, caring and cost-effective manner.

ESSENTIAL FUNCTIONS

- Stands by in readiness to respond to emergencies during a 24-hour tour of duty
- Responds to emergency calls in accordance to policies and guidelines
- Assesses situation and need for assistance
- Determines most effective method of emergency treatment
- Applies basic and/or advanced life support or other appropriate treatment to victims(s)/guest(s); administers drugs as appropriate
- Undertakes appropriate invasive procedures
- Advises hospital personnel of situation
- Transport injured or ill to hospital for further treatment
- Participates in ER care per protocol or physician direction
- Maintains records, files, logs
- Maintains and re-supplies vehicle
- Responsible for all aspects of station/unit care and cleaning
- Duties, responsibilities and activities may change, or new ones may be assigned at any time with or without notice.

PROFESSIONAL REQUIREMENTS

- Adhere to dress code, appearance is neat and clean.
- Complete annual education requirements.
- Maintain patient confidentiality at all times.
- Report to work on time and as scheduled.
- Wear identification while on duty.
- Maintain regulatory requirements, including all state, federal and local regulations.
- Represent the organization in a positive and professional manner at all times.
- Comply with all organizational policies and standards regarding ethical business practices.
- Communicate the mission, ethics and goals of the organization.
- Participate in performance improvement and continuous quality improvement activities.
- Attend regular staff meetings and in-services.

KNOWLEDGE, SKILLS and ABILITIES

- Knowledge of applicable State of Texas statutes, rules, practices and limitations.

- Skill in working under stressful situation, in receiving and assessing information from various resources and in various forms, and making sound decisions for response.
- Skill in effectively maintaining equipment, facilities and supporting operations, using tools and equipment commonly associated with tasks.
- Excellent written, verbal and listening communication abilities.
- Willingness to establish effective working relationships with internal and external customers.
- Ability to manage conflict, stress and multiple simultaneous work demands in an effective, professional manner.
- Ability to work independently, while collaborating with other team members.
- Ability and willingness to self-motivate, prioritize, and be willing to change processes to improve effectiveness and efficiencies. Adapts to changing patient or organizational priorities.
- Ability to make independent decisions in accordance with established policies and procedures. Decisions and problem solving require a combination of analysis, evaluation, and interpretive thinking.
- Computer literacy, including but not limited to, data entry, retrieval, and report generation.
- Must not have any restrictions for physical work for which reasonable accommodation cannot be made.

QUALIFICATIONS

- High school diploma or equivalent.
- Must possess a current Texas DSHS Paramedic certification.
- Must possess a valid Texas driver's license.
- Associates degree preferred. Documented experience as a lead medic preferred. One-year experience providing EMS care preferred.
- Current BLS, ACLS, PALS or obtain within three months of hire..

PHYSICAL REQUIREMENTS

- Full range of body motion including handling and lifting patients.
- Manual and finger dexterity.
- Hand and eye coordination.
- Sitting for extended periods.
- Standing, walking and reaching.
- Lifting and carrying items weighing up to 75 pounds.
- Corrected vision and hearing to within normal range.

Employee Name

Employee Signature

Date

Supervisor

Date

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities.

Revised – Jan 2024