

FAITH COMMUNITY HEALTH SYSTEM
Jacksboro, Texas

RADIOLOGIC TECHNOLOGIST

JOB DESCRIPTION

April 2026

REPORTS TO: Director of Radiology

SUPERVISES: None

FLSA CLASSIFICATION: Non -exempt

SUMMARY:

Under general supervision, performs prescribed radiologic and/or CT procedures requiring specialized knowledge and skill in support of the provision of diagnostic and/or therapeutic services to a specific patient population. May prepare and administer various chemical mixtures as appropriate to the nature of the procedures being carried out.

ESSENTIAL FUNCTIONS

- Prepares facilities in accordance with procedural requirements; calibrates equipment, and prepares medicine and materials as required; cleans and disinfects equipment in accordance with sterile procedures and standards.
- Prepares patient for radiographic or CT Scan procedures as appropriate to requirements; explains procedures to patients and positions patients as appropriate to prescribed procedure; assists patients at end of procedure.
- Determines appropriate methodology and techniques to use in administering procedures; calibrates and adjusts equipment as appropriate; arranges immobilization and/or support devices for proper patient positioning; adjusts shields; selects appropriate imaging protocol, verifies image quality, sends studies to PACS, burns/imports CDs as needed.
- Follows prescribed procedure in the administration of radiography or CT scans; determines appropriate calibrations and/or techniques, arranges immobilization and/or support devices, and shielding when appropriate, radiation badge compliance, pregnancy screening, contrast safety, and proper patient identification.
- Performs general office duties such as burning CD's and scheduling patients. Documents exams accurately in EMR/PACS, verify orders, obtains appropriate history, and completes charges.
- May take mobile unit to patient's room or emergency room to perform procedures, as appropriate to the operational context of the specific position.
- Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
- Utilize C-Arm in surgical settings while adhering to sterile precautions and sterile field management under stressful environment and in a timely manner.

- Other duties, responsibilities and activities may change or be assigned at any time with or without notice.

PROFESSIONAL REQUIREMENTS

- Adhere to dress code, appearance is neat and clean.
- Complete annual education requirements.
- Maintain patient confidentiality at all times.
- Report to work on time and as scheduled.
- Wear identification while on duty.
- Maintain regulatory requirements, including all state, federal and local regulations.
- Represent the organization in a positive and professional manner at all times.
- Comply with all organizational policies and standards regarding ethical business practices.
- Communicate the mission, ethics and goals of the organization.
- Participate in performance improvement and continuous quality improvement activities.
- Attend regular staff meetings and in-services.

KNOWLEDGE, SKILLS and ABILITIES

- Excellent written, verbal and listening communication abilities.
- Willingness to establish effective working relationships with internal and external customers.
- Ability to manage conflict, stress and multiple simultaneous work demands in an effective, professional manner.
- Ability to work independently, while collaborating with other team members.
- Ability and willingness to self-motivate, prioritize, and be willing to change processes to improve effectiveness and efficiencies. Adapts to changing patient or organizational priorities.
- Ability to make independent decisions in accordance with established policies and procedures. Decisions and problem solving require a combination of analysis, evaluation, and interpretive thinking.
- Computer literacy, including but not limited to, data entry, retrieval, and report generation.
- Must not have any restrictions for physical work for which reasonable accommodation cannot be made.

QUALIFICATIONS

- Must have a High School diploma or equivalent.
- Graduate of accredited school and registered with the American Registry of Radiologic Technology (ARRT)(R), with CT credentialing with 1 year experience preferred.
- Must maintain a license with the Texas Medical Board as a general radiographer.
- One (1) year of current experience preferred.
- Must have and maintain BLS certification.

PHYSICAL REQUIREMENTS:

- Full range of body motion including handling and lifting patients.
- Manual and finger dexterity.
- Hand and eye coordination.
- Standing for extended periods of time.
- Standing, walking and reaching.
- Lifting and carrying items weighing up to 50 pounds.
- Corrected vision and hearing to within normal range.

Employee

Department Head/Administrator

Date

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities.